



Keep Laredo Beautiful

619 Reynolds Street | Laredo, Texas 78040

A division of the City of Laredo Environmental Services



Keep Laredo Beautiful Tools

Organization: _____

Name (Person Responsible): _____

Address: _____

Phone: _____

Event Information

Purpose of Event: _____

Group or Individual: _____

Number of Volunteers: _____

Items Needed

Type of Tool	# of Tools	Type of Tool	# of Tools	Type of Tool	# of Tools
Rakes	_____	Gloves	_____	Other: _____	_____
Shovels	_____	Vests	_____	_____	_____
Litter Pickers	_____	Spading Forks	_____	_____	_____
Bags	_____	Safety Glasses	_____	_____	_____
Pitchforks	_____			_____	_____
Spades	_____				
Hoes	_____				

Said corporation/in-kind litter pick up efforts are monitored and documented by KLB. Time worked, amount collected, and numbers of volunteers are important to us, and we need to track it. There is a data collection form and KLB staff will convey this to you via email. Please submit this form as soon as possible in order to be considered for future collaborations. *Keep Laredo Beautiful, Inc. is recognized by the Internal Revenue Service as a 501(c) (3) charitable organization. Tax ID # 20-3018827- THE ITEMS BORROWED SHOULD BE RETURNED IN THE FOLLOWING 2-3 BUSINESS DAYS.*

I agree to replace any missing or broken tools from those that have been borrowed from Keep Laredo Beautiful. All items are to be used for the intended purpose of the event and should not be used for other projects or personal consumption.

Print Name of Recipients / Initials: _____ Date: _____

STAFF ONLY

☐ Approved

☐ Not Approved

ESD/KLB Employee: _____

Date Picked Up: _____

Notes/Comments/Remarks: _____

Received By: _____

Date Returned: _____

Notes/Comments/Remarks: _____